



Date: \_\_\_\_\_

Please fill out Donor Broker Firm Information Below:

Donor Broker Representative: \_\_\_\_\_

Donor Broker Contact Information: \_\_\_\_\_

Donor Broker Firm: \_\_\_\_\_

Donor Broker Firm Address: \_\_\_\_\_

CUID ID# of Transferring Institution: \_\_\_\_\_

Please fill out Transferor/Donor Information:

Donor Name: \_\_\_\_\_

Donor Address: \_\_\_\_\_

Donor Email or Telephone: \_\_\_\_\_

Account # of Donor at Transferring Institution: \_\_\_\_\_

You are hereby authorized and directed to *transfer in-kind* the following securities from the above noted account to LOFT Community Services (Charitable ID #13058 6605 RR0001) via the address and the account number noted below. I acknowledge and agree that the applicable tax receipt will be issued for the closing value of the shares/units on the Transfer Date.

Security Name	CUSIP/ISIN/SEDOL#	# of Shares/Units	Approx. Value per Share/ Unit
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Credit account no.: 126973001 LOFT Community Services

Signature of Transferor/  
Donor: \_\_\_\_\_



**Receiving Institution Information:**

*Canadian securities - Deliver to:*  
RBC Investor Services Trust Securities Cage  
155 Wellington Street West, 2nd Floor  
Toronto, ON M5V 3L3  
CUID #RTRA  
Account #: 126973001

*U.S. (DTC) securities - Deliver to:*  
Bank of New York (BONY) DTC #901  
Agent ID: 80901  
Institution ID: 53372  
A/C 298307

*Mutual Funds - Deliver Dealer to Dealer Transfer Forms to:*  
RBC Investor Services Trust Pooled Fund Group  
155 Wellington Street West, 2nd Floor  
Toronto, ON M5V 3L3

Once the above form has been completed and signed, please forward the original copy to your Broker or Investment Representative, and email a copy to:

**RBC Investor Services Trust**  
Attn: Cris Lucchetto, Senior  
Representative Telephone:  
416-955-7618  
Email: cris.barbosa-  
lucchetto@rbc.com Fax: 416-974-6905

**And to: LOFT Community Services**  
Attn: Alasdair Hooper, Vice President  
Development and Communications  
Telephone: 416-979-1994 ext. #2027  
Email: AHooper@loftcs.org  
Fax: 416-979-3028

Note: Securities may be returned to transferring institution if a copy of this letter has not been faxed/emailed to RBC Investor Services Trust. Failure to provide sufficient details on this letter may also result in failure to settle.