



PERSONAL SUPPORT WORKER

Several Relief Positions
INTERNAL/EXTERNAL POSTING

DATE: January 31st, 2022

LOCATION: Toronto, ON

COMPENSATION: \$20.61

WORK SCHEDULE: 40hrs/week (including weekend and holiday shifts)

LOFT Community Services is a unique and dynamic charitable organization that supports people living with complicated issues such as mental and physical health challenges, substance abuse, poverty and homelessness. Serving over 5300 people and providing 1654 units of supportive housing last year, LOFT is one of Ontario's largest mental health service providers of its kind. In 2018 LOFT was a Nonprofit Employer of Choice™ Award (NEOC) recipient.

To help fulfill its mission, LOFT is hiring a **Relief Personal Support Worker**.

JOB SUMMARY:

The Personal Support Worker, will provide assistance and support on a full time basis in support of older adults living within permanent and transitional housing.

Key Responsibilities:

- Assisting with personal care and homemaking, including meal preparation, unit cleaning.
- Assisting with design and implementation of the social/recreational program for the residents, accompanying the residents to medical appointments and working with community services associated with the personal support program or with partners, family members and friends.
- Taking the lead with scheduling, meal planning and program inventory, which will include Infection Control supplies and staff task assignments, under the supervision of the Program Director.
- Attending meetings in collaboration with the Centre of Addiction and Mental Health (CAMH) team.
- Monitoring the activities of the residents, assess potential crisis situations and imminent risk, provide reports to CAMH staff regarding client concerns.
- Providing basic maintenance and cleaning of common areas, preparing/serving meals.
- Supervising the property and keeping an up-to-date inventory of supplies.
- Maintaining the established routines of the program including all security, fire and general health and safety practices.

***Note:** A satisfactory vulnerable sector check (VSC) is a requirement of employment.*

QUALIFICATIONS:

- Completion of a post-secondary education such as Personal Support Worker Certificate, Health Care Aide Certificate, Registered Practical Nurse Certificate;
- A minimum of 3 years of experience in providing personal support to vulnerable adults with special needs including addictions, cognitive impairments, justice involvement and/or mental health issues;
- In depth knowledge of the forensic system; primarily the Ontario Review Board
- Must have current Food Handling Certification;
- Experience assisting with medications and training staff with medication procedures
- Follow up with incident reports
- Ability to organize social recreational activities and work with individuals and groups;
- Ability to interact with clients in a positive and supportive manner;
- Physically able to perform demanding body mechanics, (i.e. lifting, transferring, pushing, pulling);
- First Aid and CPR certification, knowledge of universal precautions;
- Good oral and written skills in English, fluency in a second language is an asset;
- Ability to work effectively in a team environment and independently
- Able to handle stressful situations in a positive manner;
- Multi-tasking and time management skills related to
- Understanding of cultural competency and anti-oppression framework;
- Reflective of a multi-barriered group, as serviced by the program, a strong asset

TO APPLY: Send resume with cover letter as one document to Human Resources, **Email:** humanresources@loftcs.org

To help us track our recruitment efforts, please indicate in your cover letter where you saw this job posting

LOFT Community Services is committed to fostering an inclusive and accessible environment and dedicated to building a workforce that reflects the diversity of the community in which we live and serve. LOFT is committed to making employment opportunities accessible in accordance with the Accessibility for Ontarians with Disabilities Act, 2005. Requested accommodation will be provided in all parts of the application and hiring process by contacting humanresources@loftcs.org or (416) 979-1994.

We welcome and encourage people from equity-deserving communities and intersecting identities to apply for this position.

PLEASE INCLUDE: "RELIEF PSW-Toronto" IN THE SUBJECT LINE OF ANY EMAILS.

CLOSING DATE: Until Filled