

LOFT Community Services is committed to reflecting and responding to the diversity of the service users and communities we serve. Applications are encouraged which reflect diversity in culture, race, sexual orientation, gender identity and experience that reflects the clients we serve.



PROJECT MANAGER

1 Full Time 3 Month Contract (with possibility of extension)

DATE: January 8, 2019

LOCATION: Barrie, ON

JOB SUMMARY

The Project Manager is part of a team focused on the implementation and integration of new services, quality improvement, and strategic initiatives. The position encompasses a wide range of activities designed to implement, research, pilot, document, measure and establish best practices which improve client outcomes, system integration, and benefit communities. This position will have significant interactions with multiple Health Service Providers. This position holds a leadership support role on projects and contributes to the achievement of the overall goals and objectives of LOFT's services. Strong project management, interpersonal and relationship building skills are central to the position.

QUALIFICATIONS

- Post-secondary education in health administration or a related field.
- 3+ years demonstrated project management experience.
- Experience in collaborative work or partnering in non-profit environment.
- Critical appraisal skills, able to see "big picture" and recognize implications on the broader health care system
- Highly effective oral and written communication skills.
- Experience working independently and in teams.
- Ability to implement program plans, prioritize projects and achieve successful results.
- Ability to balance competing demands and use sound judgment.
- Strong computer skills in Word, Excel and PowerPoint.
- Demonstrated ability to foster positive relations and work with a broad range of people and service providers.
- Ability to exercise good judgment, flexibility, creativity and sensitivity in response to changing situations and needs.
- Project Management Professional certification is an asset.
- Understanding of CSS/MHA and Behavioural service sectors is an asset
- Sensitive to working with people of diverse cultural, age and economic backgrounds and marginalized individuals with an understanding of cultural competency and framework.
- Valid drivers' license and access to a vehicle for work.

TO APPLY: Send resume and covering letter to: Human Resources, **Email:** hr@loftcs.org

CLOSING DATE: Wednesday January 16, 2019 by 5:00 pm

PLEASE INCLUDE: "PROJECT MANAGER - BARRIE" IN THE SUBJECT LINE OF ANY EMAILS.