



LOFT is looking for competent and dependable Relief Staff for its housing programs

LOFT Community Services offers innovative supportive housing, community support and street outreach services for the hardest to serve client groups in Toronto and York Region. We service the needs of three distinct groups of consumers: homeless youth; adults and youth with serious mental health and/or addictions issues and those living with HIV/AIDS; as well as vulnerable and frail seniors. These consumers live on their own in the community, or at a variety of housing sites owned or managed by LOFT which are operated on a seven days per week, twenty-four hour basis. There is an ongoing need for relief staff across the organization to provide assistance when needed.

The following is a list of programs who are in immediate need of relief staff:

Etobicoke Group Residence – Group home for girls between the ages of 14 and 18 located downtown Toronto

Beverley Lodge - Group home for boys between the ages of 14 and 24 located downtown Toronto

Ingles House – Group home for girls ages 16 to 24 in Recovery with a goal of abstinence

John Gibson House – Older adults and seniors who have physical / frailty, mental health, addiction and social isolation challenges

Wilkinson Housing and Support Services – Supports adults with mental illness, located downtown Toronto

Dunn Avenue Supportive Housing – Older adults and seniors who have physical / frailty, mental health, addiction and social isolation challenges

Crosslinks Housing and Support Services – Housing and support services serving adults with mental illness in **York Region**. *Crosslinks is specifically looking for relief staff to fill day-time hours.*

Relief staff are expected to be an integral part of the team and offer a variety of functions in support of the physical, social and mental well being of residents within a safe and supportive atmosphere. This may involve:

- maintaining the established routines of the program including security, fire and general health and safety practices,
- building a rapport with the residents, facilitating the overall effective operation of the residence,
- being aware of all the activities occurring in the residence;
- responding to health care emergencies and/or implementing the emergency protocols and procedures,
- providing individual support and crisis intervention,
- assisting with hands-on personal care for daily living situations,
- keeping the residents focused on their priorities,
- preparing or documenting necessary information,
- house keeping duties;

*Some of these positions require you to work in resident rooms and may expose you to second hand smoke.

QUALIFICATIONS

LOFT Community Services will offer day, evening, weekend and overnight hours.

- an ability to work effectively within a team environment and to interact appropriately and professionally with the residents, staff, families and partners;
- good oral and written communication skills to actively engage the residents and/or to prepare clear notes;
- post secondary training/education in human services or related fields;
- well developed problem solving skills, clear thinking with the ability to make decisions;
- physical ability to provide all the requirements of the position;
- experience with and knowledge of addiction issues;
- experience with and knowledge of Mental Health Issues

Your assets may include:

- experience in working with and supporting vulnerable adults and or youth with special needs
- an understanding of psychosocial rehabilitation principles and the therapeutic relationship;
- counselling and responding skills;
- first aid and CPR training, CPI training

These relief positions are an invaluable way of acquiring working experience and many relief staff have become permanently employed by LOFT.

TO APPLY:

Send resume and cover letter to: Human Resources, LOFT Community Services
205 Richmond St. West,
Suite 301, Toronto, Ontario, M5V 1V3
Fax: 416 979-3028
humanresources@loftcs.org

We thank you for your interest however only those selected for an interview will be contacted. ***Please indicate which program you are applying for on your application.*

LOFT Community Services is committed to reflecting and responding to the diversity of the service users and communities we serve. Applications are encouraged which reflect diversity in culture, race, sexual orientation and gender identity.